

Date: Tue, 19 Oct 2010 14:08:31 -0400

To: action@tarheel.aauwnc.org

From: Nancy Shoemaker <shoemaker@acm.org>

Subject: [thb-action] Changes to the policy statement

Precedence: list

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After our earlier discussion and a discussion with the members from Wake County, I'd like to post the following information as background for the board meeting next week.

I. The AAUW Tar Heel Branch will be involved in the Wake County Women's Agenda Assembly as its fiscal agent. Member Michelle Evans will be collecting sponsorship and registration fees. Member Nancy Shoemaker, as the branch treasurer, will be paying bills from the money so collected. [AAUW Raleigh/Wake County had been the fiscal agent for the last few years.] (The Wake County members have agreed on this and we are reporting it to the board for information. If anyone on the board has a problem with this use of the branch's name, now is the time to object.)

II. Given that, I'm proposing a change to the branch policies to support this and other similar projects that "community groups" and "project groups". Please review the bylaws (particularly Article VI - Financial Administration and Article XIV - Community and Project Groups) to ensure that this change is, in your opinion, simply a clarification of the processes authorized by the bylaws.

Motion: Amend "The Policies of the Tar Heel Branch", section on Financial Administration to replace paragraph 6

Finance reports shall show any income, expenses, and designated funds for specific community or project groups and for contributions to AAUW funds.

with two paragraphs (and renumber succeeding paragraphs):

6. The finance reports shall show any amounts that pass through the branch checking account, such as dues paid to AAUW or contributions to AAUW funds.

7. The treasurer shall maintain an account separate from the branch general fund that shall be called "AAUW Tar Heel Branch - Local". This fund shall be used for community and project group activities that wish to use the branch as a fiscal agent. Any self-funding, short-term activity that uses this account shall be exempt from any custodial fee (see Article VI, Section 8 of the bylaws). However, excess funds may revert to the branch if the group responsible for the project makes no other provisions before the four-year deadline and so the group is encouraged to zero-out its portion of the account at the end of the project. The branch finance reports shall show income, expenses, and designated funds held in this account.

III. There are other modifications needed to the policy statement to account for small changes in processes/procedures in the branch's first full year. Perhaps a small group can look at those before the next board meeting.

Current Bylaws: <http://aauwtarheel.files.wordpress.com/2009/10/aauw-thb-bylaws-2009-fall.pdf>

Current Policies: <http://aauwtarheel.files.wordpress.com/2009/06/policies.pdf>